

Parents/Guardians,

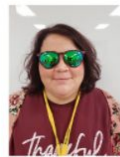
The Equilibrium Yearbook Staff is excited to share a new way to ensure your student's portrait makes it into the yearbook! Jostens recently released YBK+ that allows students to upload a portrait if they missed picture day at school. **We are asking you to submit a portrait of your student by FEBRUARY 28** in order for the portrait to be printed in the yearbook.

It's SUPER EASY. Have your student go to www.ybkplus.com and enter their WCPSS email address. They will be sent a 4 digit verification code (this ensures they are a Green Level student!). Once they've entered this code, it will load to the Green Level YBK+ page. From there, select "My Portrait" and follow the instructions. THAT'S. IT.

While we are thrilled to be able to offer this easy way to make sure your student's portrait is in the yearbook, we do ask that you abide by the following guidelines when choosing which picture to submit:

1. Your student should be fully facing the camera; no profile or partial faces, please!
2. Only needs to be from the waist up (remember, it's just a headshot for the yearbook); don't zoom in, just walk closer (better quality picture for us).
3. Try to have as "clean" of a background as possible - preferably a solid, light-colored background/wall.
4. Try to make sure the picture is well-lit; avoid taking the picture in a dark room or where shadows may obscure your student's face.
5. NO SELFIE'S PLEASE! That front-facing camera isn't as good as the actual camera on your phones.
6. NO FILTERS! Filters alter and lower the quality of the picture.
7. If your phone has a portrait mode, use it!
8. Must be school appropriate. If you wouldn't wear it to school, don't submit that picture!

Yearbook Portrait Guidelines : DO NOT



NO SUNGLASSES



NO HAIR IN YOUR FACE



DON'T LOOK AWAY FROM THE CAMERA



NO HAND GESTURES



NO DISTRACTING BACKGROUNDS



NO PAJAMAS, BLANKETS, OR BED HAIR



NOT TOO DARK OR TOO LIGHT



NO CLOTHING OUT OF DRESS CODE



NO HATS



NO FILTERS



NO PETS/OTHER PPL IN PICTURE



NO SELFIES

NOTE: If your student took a picture with the professional photography company (Strawbridge) in the fall, that WILL be the picture we are using in the yearbook.

If you are unsure if you took one with Strawbridge, upload a picture to YBK+! We will choose the professional portrait if there are two pictures of a student, but better safe than not pictured!

If you have questions, please email the yearbook adviser, Ms. Weeks (eweeks@wcpss.net).

Thank you for your support of the Equilibrium Yearbook!

P.S. If you haven't purchased your yearbook yet, go to www.jostensyearbooks.com and get yours today!

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